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Education, Training
and Development
Manager

NEWSLETTER 12TH ISSUE MARCH 2018

# Training & Development

A regular newsletter giving you news and updates on education, training and development in North Yorkshire and Bradford & Airedale

### **UPCOMING COURSES**

#### **MARCH 2018**

27<sup>th</sup> Intro to Medical
Terminology-Harrogate

28<sup>th</sup> BLS Clinical & Non-Clinical - Scarborough

#### **APRIL 2018**

- 11<sup>th</sup> Summarising Records & QOF - Beverley
- 17<sup>th</sup> Intermediate Medical Terminology-Harrogate
- 19<sup>th</sup> BLS Clinical & Non-Clinical - Bingley
- 24th BLS Clinical & Non-Clinical - York
- 24<sup>th</sup> Strategic Planning Pickering
- 25th Effective Performance Management & Handling Difficult Conversations -Harrogate
- 26<sup>th</sup> BLS Clinical & Non-Clinical - Harrogate
- 30<sup>th</sup> GDPR Seminar - Bradford

### **MAY 2018**

- 1st GDPR SeminarCatterick
- 1st BLS Clinical & Non-Clinical - Catterick
- 16<sup>th</sup> Intermediate Medical Terminology
  - Scarborough

VISIT THE WEBSITE FOR MORE...

www.yorlmcltd.co.uk

#### **GDPR SEMINAR - NEW DATES**

Unfortunately we had to cancel some of the GDPR seminars last month due to the heavy snowfall. These have now been rearranged and there are still places available.

30th April - Bradford 1st May - Catterick

#### PEER APPRAISALS

As mentioned in the last issue, YORLMC has received funding for a second year to provide peer to peer appraisals for Practice Managers. This project will be getting underway in April. Thank you to those who have already expressed an interest in taking part in these. There are still some places left so please get in touch if you would like to receive a peer to peer appraisal. These are not performance management appraisals and will differ greatly from appraisals normally held within the practice. They are totally confidential and have received some fantastic feedback from Practice Managers who took part in last years project.

### YORLMC ANNUAL CONFERENCE & ROADSHOWS

There are many opportunities this year to engage with the LMC in your area. Bookings are now being taken for the annual conference and locality based roadshows will be taking place over the next few months. See the website and YORLMC Newsletter for more details.

#### **GP MENTORING**

YORLMC is taking part in a project to provide GPs in the Bradford & Airedale locality with mentoring sessions. Thank you to all GPs who have contacted me to say they are interested in being involved with this project. We are very much in the planning stages and will be in touch with more details in the next few weeks.

# FUNDED PRACTICE MANAGER COACHING SESSIONS

Coaching is a practical leadership and management discipline that allows managers to unleash potential. It uses one-to-one conversations and guided questioning to unlock inner potential. It helps managers deal with change and find solutions to business problems using their own resources.

As part of the GP Forward View initiative YORLMC is offering a limited number of Executive Coaching Sessions to Practice Managers in the area. Please email Leanne Ashton if you would like to hear more about this project.

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