

**North Yorkshire Branch Report  
Issue 80 – September 2016**

**Message from John Crompton, Chair, North Yorkshire Branch, YORLMC Ltd**



In the last couple of weeks we have met with CCGs and NHS England to discuss implementation of the GP Forward view Across North Yorkshire & York. Whilst there has been significant progress and support for implementing the [NHS standard contract changes](#) in secondary care which should have an impact in reducing primary care workload, progress in many other areas is slow. All CCGs are facing new levels of financial challenge this year and it is increasingly clear very little in the way of ring fenced resources appear to be emerging from central funding to implement the forward view and meet the investment promised.

The consensus view was that YORLMC will need to work increasingly closely with NYY CCGs to ensure what resources are available can be accessed in North Yorkshire & York and investment in primary care remains a priority.

We are finalising discussions with TEWV, who alongside implementing standard contract changes have drawn up protocols to ensure patients are followed up by them under new NICE guidelines including capacity for monitoring within the organisation with robust shared care protocols when patients are handed back to primary care. We are also in the process of finalising public health GP contracts in North Yorkshire for 2017 whilst seeking to resume discussions with City of York Council on their commissioning plans.

**Message from Berni Judge, Practice Manager Representative, North Yorkshire Branch, YORLMC**

Just a reminder that I have been appointed as the new Practice Manager Representative co-opted to the North Yorkshire Branch of YORLMC. My co-option to YORLMC has been made with the intention of providing practices across North Yorkshire and York with an additional resource and acting as a link with practice manager colleagues. I will be attending Branch meetings and also liaison meetings with CCG leads and representatives of the Area Team so if you feel there are issues/themes emerging that would benefit from being highlighted at these meetings please let me know so I can ensure these can be considered for inclusion on meeting agendas. The easiest way to contact me is by email – [berni.judge@nhs.net](mailto:berni.judge@nhs.net). When emailing it would be helpful if you could also copy your email to the Corporate Affairs Team - [simon.berriman@yorlmcld.co.uk](mailto:simon.berriman@yorlmcld.co.uk)

**NHSE Standard Contract 2015/16**

The new template letter for breaches to standard hospital contract in England are available on the [YORLMC website](#)

Please also see the entry in the [September edition](#) of the YORLMC newsletter

**GP Practice Christmas and New Year opening hours**

With regard to GP Practice Christmas and New Year opening hours, the only requirement is that practices must provide essential services plus any additional or enhanced services they have agreed to and essential services are to be delivered in a way decided by the practice.

Practices do not have to be open during core hours but responsibility and availability does rest with the practice so some provision must be made and although accepting that there are some challenges for small or rural practices, YORLMC's view is that it is reasonable to expect practices to be open during core hours.

YORLMC would expect the main surgery to be open during the majority of core hours of 08.00 to 18.30 but this would not be necessary for the branch surgeries.

The GPC guidance from previous years is still available here and should be read in conjunction with the letter that NHSE is expected to circulate shortly.

<http://bma.org.uk/support-at-work/gp-practices/service-provision/gp-services-during-holiday-period>

The CQC has also issued a mythbuster on opening hours that is worth reading:

<http://www.cqc.org.uk/content/nigels-surgery-55-opening-hours>

### **Christmas and New Year implications for Extended Hours**

Practices are reminded that NHS Employers extended hours directed enhanced service guidance includes the following:

NHS England consideration of practice proposals

NHS England is obliged to consider any proposals for the arrangements of extended hours access put forward by a practice in accordance with the time limits and exceptions explained under the 'Offer of extended hours access under this DES and time limits' section. This consideration should not be delayed unreasonably, nor should NHS England agree to such proposals be unreasonably withheld. In making the decision, consideration should be given to local circumstances such as patient preferences and relevant guidance (see requirements below).

Consideration does not have to be given, nor do decisions have to be made where:

1. the practice has not submitted a written proposal within 28 days of the NHS England offer to enter into an arrangement under the 2013 DES Directions; or
2. the practice has not provided any information requested by NHS England in order to make a decision as to whether the proposal to enter into arrangements under the 2013 DES Directions meets its requirements (see requirements under 2013 DES Directions section).

The full guidance is available at <http://www.nhsemployers.org/case-studies-and-resources/2013/05/201314-extended-hours-directed-enhanced-service-guidance>

**Practices that should they wish to make changes to extended hours access arrangements over the Christmas and New Year period they are required under the terms of the DES to provide NHSE with written notice within 28 days of the proposed change.**

Please do not hesitate to get in touch with the Corporate Affairs Team if you have any questions or concerns.

### **Avoiding Unplanned Admissions (AUA) Enhanced Service 1617 - Submission of Reporting Template - April to Sept 2016**

A national reporting template has been developed and sets out the minimum reporting requirements and is designed to assess the GP practice's performance against the 5 key requirements of the scheme. Attached at [Appendix 1](#) is a copy of the reporting template which practices participating in the scheme will have received from NHSE. This needs completing and returning to [Hayley.patterson1@nhs.net](mailto:Hayley.patterson1@nhs.net) by 31st October 2016.

As you are aware the minimum register size is 1.8%. However, there are some instances where the register falls below this due to patients who have either died or de-registered from the practice. In order to 'correct' this, practices must make a manual submission on CQRS. Please find below a screen shot of where on CQRS this needs to be done.

Indicator ID	Description	Date Submitted	Submitted Values	New Values
AUA001	The total number of patients aged 18 years or over on the avoiding unplanned admissions case management register, who have been allocated a named accountable GP and who have an up-to-date avoiding unplanned admissions care plan/ care plan review or who have declined an avoiding unplanned admissions care plan/ declined care plan review up to the end of the payment period.	21/09/2016	50	<input type="checkbox"/> Number of Qualified Patients
		21/09/2016	0	<input type="checkbox"/> Departed Patients

Submission Notes: (1000 character limit)

Also added onto the reporting template is a second tab where the necessary information relating to the manual submission data can be added to provide NHSE with assurance. Please ensure this is completed if you have deceased or de-registered patients between April and September 2016.

If practices have any queries then please contact [Hayley.patterson1@nhs.net](mailto:Hayley.patterson1@nhs.net)

### Patient Group Directions (PGDs)

Further to the article in the [July-August edition](#) of the NY Branch Report, NHSE has now issued an updated inactivated flu PGD.

Updated PGDs have been uploaded to the NHS Vale of York Clinical Commissioning Group PGD page <http://www.valeofyorkccg.nhs.uk/rss/index.php?id=patient-group-direction>

### Flu vaccinations - practice employed staff

YORLMC sought to develop a system whereby practices could vaccinate their own staff and in addition to recouping the cost of the vaccine they could also be able to claim an item of service fee to cover the associated work. It has however been established that GP practices are not eligible to claim the administration fee for vaccinating their staff as their employer although they can still be reimbursed the PPA/vaccine costs. Following queries from GP practices in relation to governance/assurance arrangements when vaccinating staff, NHSE has developed a staff consent form - a copy of which is available at [Appendix 2](#).

### Contact details – YORLMC's Corporate Affairs Team

YORLMC's Corporate Affairs Team (CAT) is responsible for keeping GPs and practice teams informed of current issues relating to primary care and beyond. The CAT leads on communicating important messages, producing regular guidance and newsletters to keep all GPs and practice teams informed, involved and engaged.

To help the CAT keep track of changes within practice teams it will be much appreciated if you can advise [info@yorlmcld.co.uk](mailto:info@yorlmcld.co.uk) when email addresses change, when GPs join or leave your practice as well as when there is to be a change of Practice Manager.

- Simon Berriman is administering the North Yorkshire Branch and Liaison - [simon.berriman@yorlmcld.co.uk](mailto:simon.berriman@yorlmcld.co.uk)
- Stacey Fielding is now administering the 4 North Yorkshire Divisions – [stacey.fielding@yorlmcld.co.uk](mailto:stacey.fielding@yorlmcld.co.uk)

Simon and Stacey are therefore the first point of contact for all North Yorkshire & York related matters.

Kate Mackenzie is administering the work of the Bradford & Airedale Branch of YORLMC Ltd.

### **YORLMC Branch and Division Meeting Agendas:**

#### **Contributions are welcomed from GPs and Practice Managers**

GPs and Practice Managers are reminded that their suggestions for items for inclusion on Branch and Division agendas are welcomed.

Meetings of the North Yorkshire Branch of YORLMC focus on issues affecting the North Yorkshire & York area as a whole. There are also four Divisions of YORLMC Ltd which correspond to the four North Yorkshire CCG areas. Division meetings focus on more localised discussion and, as co-commissioning gets underway, will become increasingly significant.

Agendas are circulated to Committee Members one week prior to meetings, following agenda planning sessions involving YORLMC Officers and YORLMC's Corporate Affairs team. Branches and Divisions meet bimonthly in alternate months and you can check the dates of forthcoming meetings [here](#).

We very much hope you will contribute to this process – your suggested items can be forwarded to the Corporate Affairs Team as follows: [info@yorlmcld.co.uk](mailto:info@yorlmcld.co.uk)

### **YorTender**

YORLMC would like to remind practices that local authority contracts that are out to tender will be advertised via the YorTender website <https://www.yortender.co.uk>

Registration is free and will allow you to become aware when new services become eligible for tender

### **Pharmacy applications**

The following has been approved:

- Change of ownership application for Lloyds Pharmacy at 101-103 Green Lane, Acomb, York, YO24 4PS by Averagedream Ltd t/a Living Care Pharmacy

This Bulletin is based on the best available information.  
We will endeavour to ensure you are kept informed of any changes.

To help YORLMC's Corporate Affairs Team keep track of changes within practice teams will Practice Managers please advise [info@yorlmcld.co.uk](mailto:info@yorlmcld.co.uk) when GPs join or leave the practice and when there is to be a change of Practice Manager

### **LOOKING FOR WORK AND VACANCIES? Advertise in the YORLMC Ltd Newsletter**

YORLMC's newsletter is circulated to all North Yorkshire & Bradford & Airedale Practices – if you would like to advertise your availability for employment then please contact [info@yorlmcld.co.uk](mailto:info@yorlmcld.co.uk) for further information and advertising rates

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